

POSITION: Health Educator I
STATUS: Full-Time
DEPARTMENT: Health Promotions
SALARY:
OPEN:
CLOSES: When Filled - First Review of Applications on



Job Summary: Under direct supervision of the Health Promotion Supervisor, manages, plans, and coordinates health education activities and services, including training other staff. The Central Utah Public Health Department district includes: Juab, Millard, Piute, Sanpete, Sevier, and Wayne counties. This position will be located in the Fillmore office, however; the work requires driving throughout the six-county area.

ESSENTIAL FUNCTIONS:

- Act as a public health advocate within the district area and coordinate with partner agencies to inform the community about benefits and eligibility procedures where applicable.
- Actively communicate with the Health Promotion Supervisor in providing reports, input, suggestions, and recommendations in regards to program progress, planning and difficulties.
- Work with staff members to provide program support for various health promotion and health department programs as directed.
- Participate in training, continuing education opportunities, and health promotion meetings as needed.
- Work closely with UDOH staff in regard to various contractual obligations.
- Handle multiple assignments and tasks in accordance with supervisory direction and contractual
- Effectively educate and interact with individuals and groups regarding generally accepted and scientifically sound guidelines.
- Demonstrate creativity and effectiveness in dealing with peoples of various educational backgrounds, ethnicity and non or limited English speaking clients.
- Demonstrate ability to be sensitive and effective in the teaching of sound health principles to clients of various cultures.

- Communicate effectively with customers and colleagues. Develop networks of support at both the local and state level.
- Participate in required trainings and demonstrate effort toward remaining current in the knowledge of health education.
- Promote healthy lifestyle choices throughout the community through various marketing endeavors.
- Develop educational materials as needed for the WIC program.
- Must be able to deliver supplies amongst all field offices. As such, should be able to lift and carry 30 lb. items.

QUALIFICATIONS:

- Bachelor's degree or higher in health education or related field.
- Must be able to develop and maintain cooperative working relationships with department staff, partner agencies, and the public.
- Ability to work independently and manage multiple tasks simultaneously.
- Excellent organizational and planning skills.
- Proficient computer skills in Microsoft Office Suite and Google Drive.

ADDITIONAL QUALIFICATIONS:

- Must pass a criminal history background investigation
- Must possess a valid driver's license; out of state personnel are required to obtain a valid Utah Driver License within sixty days of hire date.

This description lists the major duties and requirements of the job and is not all-inclusive. Applicants may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

To Apply: Applications may be obtained from the Central Utah Public Health Department Richfield office or at www.centralutahpublichealth.org. Completed applications can be submitted in person, by mail to Emily Loftus at 70 Westview Drive, Richfield, Utah, 84701 or email emilyloftus@utah.gov. Applications must be received by close of business on the job closing date in order to be considered. Hours of operation are Monday through Thursday 7:30 AM to 5:30 PM and Fridays from 8:00 AM to 5:00 PM. For more information, contact Nathan Selin or Alicia Beckstead at (435) 896-5451. Central Utah Public Health Department is an Equal Opportunity Employer.