



# Microenterprise Home Kitchen Initial Permit Application

Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Checklist for items needed with permit application:

- Proper certificates: Food Safety Manager, Food Handlers
- Operation plan, including:
  - Menu
  - Food Preparation, Handling, & Storage
  - Procedures/methods for cleaning
  - Disposal of refuse
  - Plan for TCS foods

\* I hereby consent to allow CUPHD staff to enter the premises where food is prepared, cooked, or stored for the Microenterprise Home Kitchen.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Permits are valid for the calendar year, renewable on January 1<sup>st</sup> of each year.
- Permits are non-transferable.

<b>Office Use Only</b>	
<b>Permit Fee: \$300</b>	Amount Paid: _____ Permit #: _____
Date Received: _____	Received by: _____ Receipt #: _____
Payment Method: <input type="checkbox"/> Cash <input type="checkbox"/> Check #: _____ <input type="checkbox"/> Credit Card	
LEHS Approval: _____	Date: _____