

**POSITION:** Lactation Specialist  
**LOCATION:** Richfield  
**STATUS:** Part-Time  
**DEPARTMENT:** Nursing Services  
**SALARY:** \$15.19+ DOE  
**OPEN:** 11/15/2023  
**CLOSES:** When filled, first review of applicants 12/11/2023



**JOB SUMMARY:** Under the direction of the Division Director, a WIC Lactation Specialist is a support person who provides basic breastfeeding information and encouragement to WIC pregnant and breastfeeding mothers.

**ESSENTIAL FUNCTIONS:**

- Knowledge of the principles of breastfeeding management and specific uses of infant feeding modalities.
- Attend breastfeeding training classes to become a lactation specialist; attend staff meetings and breastfeeding conferences/workshops as appropriate to demonstrate effort toward remaining current in the knowledge of breastfeeding.
- Maintain cooperative relationships with those contacted in the course of work activities.
- Knowledge of the regulations, policies, and procedures governing WIC and VISION computer systems.
- Communicate effectively verbally and in writing; coordinate multiple tasks efficiently; and knowledge of computer applications including word processing, spreadsheets, graphics and educational software.
- Receive a caseload of WIC mothers and makes routine periodic contacts with all mothers assigned.
- Counsel WIC pregnant and breastfeeding mothers by telephone, home visits, and/or hospital visits at scheduled intervals determined by the local WIC Program; available outside the WIC clinic and the usual 8 – 5 working schedule to new mothers who require breastfeeding support.
- Help establish, attend, and assist with prenatal classes and breastfeeding support groups.
- Assist WIC staff in promoting breastfeeding through special projects and duties as assigned.
- Provides breastfeeding education and support to new mothers; assists them in preventing and handling common breastfeeding concerns.
- Promote and protect the health and wellness of the people within the Department’s jurisdiction by functioning within the framework of statutes, policies, rules, and regulations of the State of Utah pertaining to Local Health Departments.
- Travel throughout the district and state using either a department vehicle or, if necessary, a personal vehicle.

**QUALIFICATIONS:**

- Must have breastfed one or more children.

- Must be able to develop and maintain cooperative working relationships with department staff, partner agencies, and the public.

**ADDITIONAL QUALIFICATIONS:**

- Must pass a criminal history background investigation.
- Must possess a valid Utah Driver License; out of state personnel are required to obtain a valid Utah Driver License within sixty days of hire date.

This description lists the major duties and requirements of the job and is not all-inclusive. Applicants may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

**To Apply:** Applications may be obtained from the Central Utah Public Health Department Richfield office or at [www.centralutahpublichealth.org](http://www.centralutahpublichealth.org) Completed applications can be submitted in person, by mail to Angie Knaphus at 70 Westview Drive, Richfield, Utah, 84701 or email [aknaphus@centralutahhealth.org](mailto:aknaphus@centralutahhealth.org). Applications must be received by close of business on the job closing date in order to be considered. Hours of operation are Monday through Thursday 7:30 AM to 5:30 PM. For more information, contact Alicia Beckstead at (435) 896-5451 ext. 322.

Central Utah Public Health Department is an Equal Opportunity Employer.