



**POSITION:** Registered Dietitian I  
**STATUS:** Contract  
**DEPARTMENT:** Nursing Services  
**SALARY:** \$33.17+ DOQ  
**OPEN:** 12/20/2023  
**CLOSES:** When filled, first review of applications 1/8/2023

**JOB SUMMARY:** Under the direction of the Division Director, the Registered Dietitian is responsible for designing, implementing, and monitoring specialized nutritional plans for medically high-risk clients. This position encompasses a range of duties, including assessment, medical nutrition therapy, counseling, and follow-up to ensure optimal health outcomes for clients.

**ESSENTIAL FUNCTIONS:**

- Proficient in the principles of nutrition needs and medical risk, demonstrating expertise in human behavior modification and adeptness in education training techniques.
- Well-versed in the principles of breastfeeding management and the specific applications of infant feeding modalities.
- Skilled in the principles and practices of counseling, showcasing proficiency in interviewing, problem diagnosis, assessment, evaluation, and analytical problem-solving.
- Maintains collaborative relationships with individuals encountered during work activities.
- Possesses comprehensive knowledge of the regulations, policies, and procedures governing WIC and the VISION computer system.
- Communicates effectively both verbally and in writing; demonstrates the ability to efficiently coordinate multiple tasks; possesses expertise in various computer applications, including word processing, spreadsheets, graphics, and educational software.
- Actively contributes to the preparation of the annual, state-required nutrition education and evaluation plan. Participates in quality assurance processes and engages in state and federal audits as needed.
- Participate in required training and demonstrate effort toward remaining current in the knowledge of nutritional science.
- Attends breastfeeding training classes in lactation management.
- Provide nutritional in-service classes for WIC and nursing staff.
- Assists in the development and communication of Standard Operating Procedures (SOPs) for key areas, enhancing accuracy and understanding of processes.
- Actively promotes and safeguards the health and wellness of individuals within the Department's jurisdiction, adhering to the statutes, policies, rules, and regulations of the State of Utah pertaining to Local Health Departments.

**QUALIFICATIONS:**

- Bachelor's degree in nutrition or a closely related field from an accredited college or university.

- Registration with the ADA Commission on Dietetic Registration (RD) through a national exam.
- Certification (CD) with the State Licensure Board.

**ADDITIONAL QUALIFICATIONS:**

- Successful completion of a criminal history background investigation.
- Possession of a valid Utah Driver License; out-of-state personnel are required to obtain a valid Utah Driver License within sixty days of hire date.

Note: This job description outlines the major duties and requirements but is not exhaustive. Applicants may be expected to perform additional job-related duties and possess specific knowledge and skills beyond those listed in this document.

**To Apply:** Applications are available at the Central Utah Health Department Richfield office or can be downloaded from [centralutahpublichealth.org](http://centralutahpublichealth.org). Submit completed applications via email to [aknaphus@centralutahhealth.org](mailto:aknaphus@centralutahhealth.org), in person, or by mail to Angie Knaphus at 70 Westview Drive, Richfield, Utah, 84701. To be considered, applications must be received by the close of business on the specified job closing date. The office hours are Monday through Thursday from 7:30 AM to 5:30 PM. For additional information, please reach out to Alicia Beckstead at (435) 896-5451, extension 322.

Central Utah Health Department is an Equal Opportunity Employer.