

POSITION: Custodian
STATUS: Part-Time, Unbenefited
LOCATION: Delta
SALARY: \$15.65-18.14, DOQ
OPEN: January 10, 2024
CLOSES: When filled. First review of applications February 1, 2024



JOB SUMMARY: Under the direction of the Management Services Director, the custodian is responsible for nightly cleaning, waste disposal, and maintaining a hygienic environment.

ESSENTIAL FUNCTIONS

- Perform nightly cleaning duties, including emptying waste containers, dusting office furniture, and sanitizing restrooms.
- Vacuum and sweep floors three nights per week.
- Conduct weekly tasks such as dusting window sills and cleaning outdoor areas.
- Monthly responsibilities include vacuuming carpet edges, cleaning public-use tables, and ordering cleaning supplies.
- Annually clean all office windows, inside and out.
- Clean as needed: heat and air conditioning vents, chair mats, other items as requested by management.
- Ensure the building is left neat and secure, following specific guidelines for each task.

QUALIFICATIONS

- Must have a High School Diploma or equivalent.
- Previous custodial experience preferred.
- Knowledge of cleaning procedures and sanitation standards.
- Ability to follow a cleaning schedule and prioritize tasks.
- Strong attention to detail and organizational skills.
- Excellent communication skills and the ability to work independently.
- Must pass a criminal history background investigation.

This description lists the major duties and requirements of the job and is not all-inclusive. Applicants may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

To Apply: Applications may be obtained from Central Utah Health Department offices or at www.centralutahpublichealth.org. Submit completed applications in person, by mail to Angie Knaphus at 70 Westview Drive, Richfield, UT 84701, or email aknaphus@centralutahhealth.org. Applications must be received by close of business on the job closing date in order to be considered. Hours of operation are Monday through Thursday 7:30 AM to 5:30 PM. For more information, contact Emily Loftus at (435) 896-5451 ext 347.

Central Utah Health Department is an Equal Opportunity Employer.