

POSITION: Spanish Interpreter
STATUS: Part-Time
DEPARTMENT: Health Equity Division- Delta
SALARY: \$15.65-18.14
OPEN: 5/2/2024
CLOSES: When filled, first review of applicants 5/16/2024



JOB SUMMARY: Under the direction of the Division Director, the Spanish Interpreter is a support person who provides effective communication between Central Utah Health Department clients and staff.

ESSENTIAL FUNCTIONS:

- Assures effective communication between the CUHD client and CUHD staff.
- Accurately interprets everything that is said, exactly as it is said. Nothing is added, omitted or changed.
- Participates in required training.
- Promotes and protects the health and wellness of the people within the Department's jurisdiction by following Utah State regulations for Local Health Departments.
- Complies with privacy and security requirements.
- Demonstrate cultural sensitivity and awareness to accurately convey nuances in language, tone, and context between Spanish and English speakers.
- Must be able to drive throughout the district and state using either a Department-provided vehicle or, if necessary, a personal vehicle.

QUALIFICATIONS:

- Must be able to fluently speak, read, and write Spanish.
- Ability to develop and maintain cooperative working relationships with department staff, partner agencies, and the public.

ADDITIONAL QUALIFICATIONS:

- Must pass a criminal history background investigation.
- Must possess a valid Utah Driver License; out of state personnel are required to obtain a valid Utah Driver License within sixty days of hire date.

This description lists the major duties and requirements of the job and is not all-inclusive. Applicants may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

To Apply: Applications may be obtained from the Central Utah Health Department Richfield office or at centralutahpublichealth.org Completed applications can be submitted in person, by mail to Angie Knaphus at 70 Westview Drive, Richfield, Utah, 84701 or email aknaphus@centralutahhealth.org. Applications must be received by close of business on the job closing date in order to be considered. Hours of operation are Monday through Thursday 7:30 AM to 5:30 PM. For more information, contact Trevor Carter at (435) 896-5451 ext. 329.

Central Utah Health Department is an Equal Opportunity Employer.